

Moving Day Checklist



Countdown to moving day

Six weeks before you move

- ▶ Start decluttering. Don't waste money paying to move stuff that you never use.
- ▶ Notify your landlord if you are renting.
- ▶ Decide on whether you are going to move yourself or use a removals company. If you intend to use a removals company, make sure that you get at least 3 quotes and book early to ensure that you get your choice. A good removal company can be booked up months in advance.
- ▶ Look at local newspapers, blogs and community sites so that you can get a feel for the area you are moving to in advance.
- ▶ Check your home insurance to make sure that you are covered from the day you move in.

Four weeks before you move

- ▶ If you are packing yourself, make sure that you order and have delivered your packing boxes.
- ▶ Book extra storage if required.
- ▶ If there are parking restrictions at either address, contact your local authority or speak to your neighbours to arrange parking arrangement suspensions. Remember that a removal van will need extra space for manoeuvring into position.
- ▶ Notify relevant utility companies of your departure.
- ▶ Change your address details

Two weeks before you move

- ▶ If you are moving a long way make sure that you have your car serviced.
- ▶ If you have children or pets arrange for someone to look after them if possible.
- ▶ If you are likely to need a hotel for the night book early, especially if you are moving in the summer.
- ▶ Deregister from your GP so that your records can be transferred to your new surgery.
- ▶ Notify your milkman and newspapers that you will be moving and arrange a date for the service to stop.
- ▶ Start running down freezer foods.

One week before you move

- ▶ Confirm arrival time and finalise arrangements with your removals company. Make sure that you have given them driving directions and the postcode of your new property.
- ▶ Arrange for the professional disconnection of gas cookers and any other appliances that you are taking with you.
- ▶ If you have any flat packed furniture begin dismantling it.
- ▶ Contact a locksmith and arrange for new locks to be fitted at your property.

Three days before you move

- ▶ Do any last minute laundry.
- ▶ Label any spare keys and leave them where they can be easily found on moving day
- ▶ Make up a box of essential items for moving day and the first few days in your new home. Include toilet roll, light bulbs, tea & coffee making equipment, toiletries, pen & paper, first aid kit and some basic cutlery (including a bottle opener!)

Two days before you move

- ▶ Defrost and dry out your fridge/freezer.
- ▶ Pack up any valuables and documents and keep them in a safe place that you can easily access.
- ▶ Make a list of important contact details including solicitors, estate agents and mortgage broker.
- ▶ Confirm with your estate agent/landlord when and where you will be collecting your new keys.

One day before you move

- ▶ All packing should be done apart from essential kitchen and bathroom items.
- ▶ Leave out the kettle and tea/coffee making items.
- ▶ Charge your mobile phone
- ▶ Make sure nothing is left behind by doing a final check of cupboards, shed, loft etc.

Moving day!

- ▶ Welcome your removal team and show them which items.
- ▶ Drop off children with childminder or if they are staying put them somewhere safe and out of the way with some of their toys and a few treats. If you have older children you may want to give them specific tasks, such as packing up their own personal goods.
- ▶ Do a final clean of the house once it is empty.
- ▶ Make a note of all meter readings.
- ▶ Do a final walk around of the property, including the garden and garage.
- ▶ Lock all windows and doors and make a list of information that the new occupiers may find useful.

At your new home

- ▶ Make sure that your gas, electrics and water are all working.
- ▶ Put the kettle on and make drinks for the removal team. Aim to already be at the new property when they arrive so that you can show them where you would like things to go.
- ▶ Make sure that the locksmith comes to change locks.
- ▶ When the removals team have finished, make sure that you check the van to make sure that all your belongings have been removed.
- ▶ Start unpacking but don't try and do it all today.
- ▶ Order in some food, open a bottle of champagne and relax!



ASPEN | 77 Church Road, Ashford, Middlesex, TW15 2PE

01784 252202